

PAFP Speaker Application

Family Medicine Essentials Summits Summer SEA-M-E Conference

April 6, 2024
June 9 – 13, 2024
October, 19, 2024

Thank you for your interest in speaking at a PAFP CME event. All subject matter offered must be applicable to primary care and designed to be put into practice immediately.

Types of Speakers:

Family Physicians (PAFP members and non-members)
Sub-specialists
Specialists with information pertinent to family medicine

Types of Presentation/category:

Didactic Presentation - Up to 1 hour maximum including time for Q & A.
Depending on content, sessions are either 30 minutes; 45 minutes or 1 hour.
Procedures Workshop - 2 hours maximum of hands-on procedures. (Summer program only)

Conference Date/Location

Submission Deadline

Spring FM Essentials Summit - Hershey Lodge	December 1, 2023
Summer SEA-M-E Conference - Hyatt Place Dewey Beach	February 1, 2024
Fall FM Essentials Summit – October, 19, 2024 (Valley Forge area location TBA)	June 15, 2024

Applications are reviewed as they are received from PAFP and can be submitted any time before the deadline. Applications submitted after the deadline may be accepted if there is an opening on the event agenda.

Presentation/Speaker Eligibility:

Subject matter must be relevant to family medicine
Session must meet state Patient Safety requirements
Information is educational, **NOT** promotional. (Promotional sessions – see Symposia/Product Theatre information)
A speaker rating of 4.25 or higher if the speaker has presented at a past PAFP CME event.

Please send past evaluation scores with application if from other non-PAFP speaking events.

Submission Tips:

- Information presented should be about new, cutting edge or emerging issues;
- Clinical content should be evidence-based with appropriate resources/citations included;
- **Case studies, round table discussions and any interactive teaching method are highly encouraged – strictly didactic presentations are discouraged and learning is enhanced by direct interaction.**
- Include realistic and actionable take-aways and practice pearls.

Handouts: PAFP'S CME events are paperless. If you require specific handouts, please plan to bring enough with you to the event. Electronic copies will be made available to registered attendees as interactive pdf's.

Questions? Contact Janine Owen, Chief Education Officer, at jowen@pafp.com or direct 717-418-0398.

APPLICATION TO SPEAK AT A PAFP FOUNDATION CME PROGRAM

- Please complete the entire form.
- If submitting more than one topic, please use a separate form for each topic.
- Please email your completed form to jowen@pafp.com .

I am applying for which event? _____

Topic/Title of Presentation: _____

Primary Presenter:

Full Name & Credentials (please print) _____

PAFP member Yes ___ No ___ Specialty or sub-specialty: _____

Address: _____ City _____ State _____ Zip _____

Phone: _____ Fax: _____ Email: _____

Names of Co-Presenters (if applicable): _____

Have you spoken at a previous PAFP CME Conference? ___Yes ___No If yes, when? _____

You are applying for a speaking slot at the Family Medicine Essentials Summit on April 22, 2023.

Presentation Format:

___ Didactic Presentation – time needed including Q & A: ___ 30 mins ___ 45 mins ___ 60 mins
___ **Future Stars presentation (these are 30 minute presentations)**

___ Procedures Workshop - Up to 2 hours maximum of hands-on procedures. (Summer only)

___ Panel Discussion (list co-presenters above)

___ Round table case studies (you will moderate and lead discussion about individual cases)

Past Experience

Please list previous speaking experience, (if an experienced speaker) including topics and audience size, and attach evaluation summaries if available.

1) _____

2) _____

**ALL INFORMATION ON THIS PAGE IS REQUIRED
(THE FOLLOWING INFORMATION MUST BE SUBMITTED WITH YOUR APPLICATION)**

Learning Objectives

USE: EASY TO OBSERVE OR MEASURE (EXAMPLE):

- The participant will be able to **perform** cerumen management procedures;
- The participant will be able to **identify** language disturbances due to dementia;
- The participant will be able to **list** three benefits of the new AAC device.

Learner Objectives: List three measurable learner objectives:

1. _____
2. _____
3. _____

Patient Safety/Risk Management (Your session should meet at least one of these criteria)

(Pennsylvania physicians are required to have 12 hours patient safety/risk management credits per licensure period).

The State Board of Medicine defines risk management and/or patient safety to include topics that cover:

- | | |
|------------------------------------------------|----------------------------------|
| • Improving medical records and record keeping | • Reducing medical errors |
| • Preventative medicine / Screening | • Healthcare quality improvement |
| • Improving Communications | • Professional Conduct/Ethics |

Identifying Practice Gaps

Here is information that will help identify gaps:

- What problem is the activity planned to address/how are the intended participants currently involved?
- Why does the problem exist and what will be presented to address what the learner needs to do?
- What educational need(s) are the cause of the professional gap(s)?

Please list at least one practice gap that this education is intended to address:

Pre-Post Test Questions

Pre-Post test questions must accompany your application. PAFP may use an audience response system for these questions to measure outcomes and applicability of education to practice. Some sessions will be grant-funded, and this information is requested by funders after the conference. **If your session is grant-funded, you will be notified prior to the event. Please provide three questions for these purposes.**

Pre/Post Test Questions

Speaker Name: _____

Questions should be multiple choice – 3 to 4 possible answers - with one correct answer. Avoid: Questions written as a negative, all of the above answers, and easy to guess answers. Also, avoid overly complex answer choices where various permutations of the answers are presented as answers.

Example:

Long term use of which of the following has been shown to increase the risk of prostate cancer?

1. Selenium
2. Vitamin E
3. Finasteride
4. Dutasteride

Pre/Post Test Questions and Correct Answer

Question #1: _____

Choices: _____

Correct Answer: _____

Question #2: _____

Choices: _____

Correct Answer: _____

Question #3: _____

Choices: _____

Correct Answer: _____

Permission to record (when applicable)

_____ Please check here if you give your permission to have your session recorded and/or made available at www.pafp.com for viewing after the conference. Granting permission does not mean that your session will automatically be recorded.

Biography – this will be used by the moderator to introduce you before your session.

Additionally, the PAFP strives to reflect the diversity they serve by embracing the diverse voices that make up family medicine and the communities in which we serve. To that end, we encourage all educational content to reflect the following principles:

- Use patient/person/community/culture-centered language (as opposed to disease-centered language) – Ex: 24 yr old patient with substance use disorder INSTEAD OF 24 yr old addict
- Avoid heteronormativity – In presentations use example patients who are part of the LGBTQ community
- Avoid using race as a proxy for biology or genetics – Ex: 35 yr old male with sickle cell disease INSTEAD OF 35 yr old African American with sickle cell disease. ALSO – when presenting treatment algorithms DO NOT present race based guidelines and measurements
- Highlight the impact(s) of systems/structures when possible to avoid victim blaming – Do not consider health condition as a personal or moral failure – Persons of color are NOT experiencing Covid at higher rates due to their poor hygiene (look for the systemic cause)

Thank you for your interest in joining us as faculty!!!

Please email this application to jowen@pafp.com

Upon approval of your application, you will be notified confirming your participation and specifics. A speaker packet with all faculty information and deadlines will then be sent to you via e-mail.